

REGULAR MEETING – November 12, 2019

On this the 12th day of November, 2019 at 9:00 A. M. the Honorable Commissioners Court of Blanco County convened in a REGULAR MEETING at a regular meeting place thereof in the Courthouse in Johnson City with the following members to-wit:

BRETT BRAY	COUNTY JUDGE
TOMMY WEIR	COMMISSIONER PCT. 1
EMIL UECKER	COMMISSIONER PCT. 2
CHRIS LIESMANN	COMMISSIONER PCT. 3
PAUL GRANBERG	COMMISSIONER PCT. 4
LAURA WALLA	COUNTY CLERK

ITEM 1 – Call to Order and Roll Call.

Judge Bray and all 4 County Commissioners announced present.

ITEM 2 – Pledge of Allegiance.

ITEM 3 – Acknowledge proclamation to recognize and honor Porter Watson, World War II veteran. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion acknowledging the proclamation recognizing and honoring Porter Watson, World War II veteran, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 4 – PUBLIC COMMENTS –opportunity for the general public to address the Court on any matter. Comments are limited to 3 (three) minutes.

ITEM 5 – Consider approval of minutes of prior Commissioners Court meeting(s). Vote on any action taken. (Judge Bray)

COMMISSIONER UECKER made the motion to dispense with the reading of the minutes and to approve the minutes as presented, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 6 – Consider approval of the estimated November 2019 payroll. Vote on any action taken.

COMMISSIONER LIESMANN made the motion approving the estimated November 2019 payroll in the amount of \$309,247.36, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 7 – Consider approval of the official reports. Vote on any action taken. (Judge Bray)

COMMISSIONER WEIR made the motion approving the official reports, seconded by Commissioner Liesmann. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 8 – Consider ratifying of approving line item transfers as presented. Vote on any action taken. (Judge Bray)

COMMISSIONER WEIR made the motion approving line item transfers as presented, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 9 – Consider approval of the outstanding bills. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion approving the outstanding bills in the amount of \$120,174.74, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 10 – Consider approval of the specs and for the purchase of a 2020 Ford Ranger pickup for the County Inspector as outlined in the capital equipment portion of the FY2019-20 budget. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion approving the specs and for the purchase of a 2020 Ford Ranger pickup for the County Inspector as outlined in the capital equipment portion of the FY2019-20 budget, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 11 – Consider authorization for the purchase of 2 servers for the LEC as outlined in the capital equipment portion of the FY2019-20 budget. Vote on any action taken. (Sheriff Jackson)

COMMISSIONER LIESMANN made the motion authorizing the purchase of 2 servers for the LEC as outlined in the capital equipment portion of the FY2019-20 budget in the amount of \$16,620.00, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 12 – Consider authorization for the County Judge to accept and sign the quote to add 4 users to the existing AXON contract for body cameras. Vote on any action taken. (Sheriff Jackson)

COMMISSIONER LIESMANN made the motion authorizing the County Judge to accept and sign the quote to add 4 users to the existing AXON contract for body cameras, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 13 – Consider the casting of votes for 1 or more candidates for the Blanco County Appraisal District Board of Directors for a two-year term for 2020-21. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion to cast 1104 votes for Shelton Coleman as the representative for the Blanco County Appraisal District Board of Directors for a two-year term for 2020-21, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 14 – Consider authorization for the Tax Office to advertise for an employee in the Johnson City and Blanco newspapers for 2 weeks. Vote on any action taken. (TAC Spies)

COMMISSIONER WEIR made the motion authorizing the Tax Office to advertise for an employee in the Johnson City and Blanco newspapers for 2 weeks, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 15 – Authorize the County Judge to sign the automobile policy renewal with Texas Association of Counties (TAC). Vote on any action taken. (Treasurer Swift)

COMMISSIONER UECKER made the motion authorizing the County Judge to sign the automobile policy renewal with Texas Association of Counties (TAC), seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 16 – Consider final subdivision plat of Trinity Oaks Preserve. Vote on any action taken. (Commissioner Liesmann)

COMMISSIONER LIESMANN made the motion approving the final subdivision plat of Trinity Oaks Preserve once all final fees and fines are paid, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 17 – Consider resolution supporting the City of Blanco’s application to be designated an “International Dark Sky Community”. Vote on any action taken. (Judge Bray)

COMMISSIONER WEIR made the motion approving the resolution supporting the City of Blanco’s application to be designated an “International Dark Sky Community”, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 18 – Consider proclamation celebrating the accomplishments/contributions of the League of Women Voters. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion approving the proclamation celebrating the accomplishments/contributions of the League of Women Voters, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 19 – Consider approval of 1) Pipeline Easement Agreement, 2) Master Road Use Agreement and 3) Blanco County Investment Agreement between Permian Highway Pipeline, LLC, a subsidiary of Kinder Morgan Texas Pipeline, LLC and Blanco County. Vote on any action taken. (Judge Bray)

COMMISSIONER GRANBERG made the motion to table discussion for 2 weeks, motion dies for lack of second.

JUDGE BRAY moves for the court to adopt both resolutions and 3 agreements 1) Pipeline Easement Agreement, 2) Master Road Use Agreement and 3) Blanco County Investment Agreement between Permian Highway Pipeline, LLC, a subsidiary of Kinder Morgan Texas Pipeline, LLC and Blanco County, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 20 – Consider burn ban. Vote on any action taken. (Judge Bray)

COMMISSIONER UECKER makes the motion to put the burn ban in place for 2 weeks, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – NO.

COMMISSIONER GRANBERG – NO. MOTION CARRIED. 3/2

ITEM 21 – Adjourn.

COMMISSIONER UECKER made the motion to adjourn, seconded by Commissioner Liesmann. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

The above and foregoing minutes were examined and approved in Open Court this _____
day of November, 2019.

I, Laura Walla, County Clerk, Blanco County, Texas attest that the foregoing is a true and correct accounting of the Commissioner's Court authorized proceedings for November 12, 2019.

County Clerk and Ex-Officio Member
of Commissioner's Court, Blanco County, Texas

SPECIAL MEETING – November 18, 2019

On this the 13th day of August, 2019 at 9:00 A. M. the Honorable Commissioners Court of Blanco County convened in a SPECIAL MEETING at a regular meeting place thereof in the Courthouse in Johnson City with the following members to-wit:

BRETT BRAY	COUNTY JUDGE
TOMMY WEIR	COMMISSIONER PCT. 1
EMIL UECKER	COMMISSIONER PCT. 2
CHRIS LIESMANN	COMMISSIONER PCT. 3
PAUL GRANBERG	COMMISSIONER PCT. 4
LAURA WALLA	COUNTY CLERK

ITEM 1 – Call to Order and Roll Call.

Judge Bray and all 4 County Commissioners announced present.

ITEM 2 – Pledge of Allegiance.

ITEM 3 – Canvass the votes from the special election held on November 5, 2019. Vote on any action taken. (EA Villarreal)

COMMISSIONER LIESMANN made the motion to approve the canvass of the votes, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 4 – Adjourn.

COMMISSIONER UECKER made the motion to adjourn, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

Meeting adjourned at 09:10 a.m.

The above and foregoing minutes were examined and approved in Open Court this _____ day of November, 2019.

I, Laura Walla, County Clerk, Blanco County, Texas attest that the foregoing is a true and correct accounting of the Commissioner’s Court authorized proceedings for November 18, 2019.

County Clerk and Ex-Officio Member
of Commissioner’s Court, Blanco County, Texas

No
Line item
Transfers



Blanco County Commissioners' Court

26-Nov-19

Invoice File Listing By Fund

Fund	Description	Disbursement
010	General Fund	81,483.91
015	Road & Bridge Fund	9,543.54
Total		91,027.45

The attached list of Claims Payable have been examined & approved for payment by the County Auditor as provided by the Texas LGC 113.064 & 113.065

Attest County Auditor: *Cindy O'Leary* Date 11/21/19

The attached list of Claims Payable have been examined & approved for payment by the Commissioners' Court as provided by the Texas LGC 115.021 & 115.022

County Judge _____ Date _____

Commissioner Pct 1 _____ Commissioner Pct 3 _____

Commissioner Pct 2 _____ Commissioner Pct 4 _____

DEPARTMENT				
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-COUNTY JUDGE EXPENSES				
TEXAS ASSOCIATION OF COUNTIES	71236	A	INV#293019 CO JUDGE	125.00
DEPARTMENT TOTAL				125.00
0410-COUNTY CLERK				
BLANCO COUNTY CLERK	71162	A	DEPOSIT SLIPS	165.95
BUSINESS CENTER PRINT & OS	71169	A	INV#134783P CO CLERK	239.99
DEPARTMENT TOTAL				405.94
0411-ELECTIONS ADMINISTRATOR				
OSCAR VILLARREAL	71213	A	REIMBURSEMENT	88.16
DEPARTMENT TOTAL				88.16
0412-DISTRICT CLERK				
POSTMASTER/BOX RENT	71224	A	BOX #382 RENTAL	64.00
PROFESSIONAL BONDSMEN OF TEXAS	71226	A	EDUCATION/ALL EXPENSES	150.00
DEPARTMENT TOTAL				214.00
0420-TAX ASSESSOR/COLLECTOR				
KRISTEN SPIES	71200	A	REIMBURSEMENT	71.92
DEPARTMENT TOTAL				71.92
0425-COUNTY SHERIFF				
ADAM ACOSTA	71160	A	REIMBURSEMENT	13.18
AUTO CHLOR SERVICES, LLC	71101	A	INV #6159444 JAIL	187.90
BAYLOR SCOTT WHITE	71102	A	PATIENT #H7300116951003 JAIL	224.69
BAYLOR SCOTT WHITE	71103	A	PATIENT #H7300116961004 JAIL	282.50
BLANCO COUNTY TAX ASSESSOR-COLLECT	71167	A	LICENSE TAG #1143077 LEC	7.50
BLANCO REGIONAL CLINIC P.A.	71168	A	PRE-EMPLOYMENT EXAMS	266.00
EXPRESS AUTOMOTIVE SERVICE	71181	A	INV#3756744 LEC	349.90
EXPRESS AUTOMOTIVE SERVICE	71182	A	INV#3756792 LEC	55.04
EXPRESS AUTOMOTIVE SERVICE	71183	A	INV#3756855 LEC	43.13
EXPRESS AUTOMOTIVE SERVICE	71184	A	INV#3756852	50.31
GT DISTRIBUTORS, INC	71187	A	INV#0737421 LEC	117.50
ICS JAIL SUPPLIES INC.	71195	A	INV#W3245900 LEC	253.53
MCHD	71136	A	INV #BCSO-102019	180.00
OFFICESUPPLY.COM	71208	A	INV#3550035 LEC	43.53
OFFICESUPPLY.COM	71209	A	INV#3550035 LEC	202.36
OFFICESUPPLY.COM	71210	A	INV#3550375 LEC	34.25
OFFICESUPPLY.COM	71211	A	INV#3550375 LEC	56.40
OFFICESUPPLY.COM	71212	A	INV#3568028 LEC	102.80
PAY AND SAVE INC.	71216	A	ACCT#137002 LEC	11.97
PAY AND SAVE INC.	71217	A	ACCT#137002 LEC	23.98
PAY AND SAVE INC.	71218	A	ACCT#137002 LEC	8.98
PEDERNALES ELECTRIC COOP	71137	A	ACCT #955 LEC	2,898.30
PERFORMANCE FOOD SERVICE	71219	A	INV#9705189 LEC	734.32
PERFORMANCE FOOD SERVICE	71220	A	INV#9712381 LEC	1,416.11
PETERSON TIRE	71222	A	INV#BL33827 LEC	7.00
PROFESSIONAL BONDSMEN OF TEXAS	71225	A	EDUCATION	300.00
PROFORCE MARKETING, INC	71227	A	INV#391839 LEC	5,138.30
SHERIFFS' ASSOC OF TEXAS	71230	A	DUES BLANCO CO SHERIFF'S DEPT	725.00
SOUTHERN HEALTH PARTNERS	71146	A	INV #BASE36754 JAIL	5,250.76
STEVEN A LOGSDON	71235	A	PRE-EMPLOYMENT EXAMS - CALHOUN, C	175.00
TIME WARNER CABLE	71155	A	ACCT #8260161060144399 LEC	570.00
WW GRAINGER, INC	71186	A	INV#9344100269 LEC	3,626.75
DEPARTMENT TOTAL				23,356.99
0435-INDIGENT HEALTH CARE				

 DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
SCOTT & WHITE HOSPITAL	71144	A	PATIENT #PH9405838190	54.41
SCOTT & WHITE HOSPITAL	71145	A	PATIENT #PH9404998640	93.95
DEPARTMENT TOTAL				148.36
0445-EMERGENCY MANAGEMENT				
DIALTONESERVICEES L.P.	71124	A	ACCT # 10000001488 EMC	7.14
DIALTONESERVICEES L.P.	71125	A	ACCT # 10000001487 DISPATCH	7.14
DIALTONESERVICEES L.P.	71126	A	ACCT # 10000001443 SHERIFF	7.14
DIALTONESERVICEES L.P.	71127	A	ACCT # 10000001486 CO JUDGE	7.14
DEPARTMENT TOTAL				28.56
0450-JUDICIAL EXPENSES				
BLANCO CO CHILD PROTECTION BD	71104	A	1 JURY DONATIONS	40.00
DAVID P YTURRI	71122	A	424TH CASE #1712	425.00
DAVID P YTURRI	71123	A	424TH CASE #1310	487.50
FRONTIER COMMUNICATIONS	71152	A	830-868-7986 JUDICIAL	215.55
HILL COUNTRY CHILD ADVOCACY CT	71105	A	1 JURY DONATIONS	10.00
TRAVIS COUNTY CLERK	71147	A	INV #19-002260 CASE #1-MH-19-002260	458.00
DEPARTMENT TOTAL				1,636.05
0451-DISTRICT JUDGE				
ALAN GARRETT	71157	A	JUVENILE BOARD COMP	100.00
BURNET COUNTY TREASURER	71106	A	OCTOBER 2019 DISTRICT JUDGES	4,123.45
BURNET COUNTY TREASURER	71109	A	SEPT. 2019 ENDING BALANCE DIST JUDGE	380.20
EVAN C. STUBBS	71158	A	JUVENILE BOARD COMP., 424TH	100.00
DEPARTMENT TOTAL				4,703.65
0452-DISTRICT ATTORNEY				
BURNET COUNTY TREASURER	71107	A	OCTOBER 2019 DISTRICT ATTORNEY	13,642.94
BURNET COUNTY TREASURER	71108	A	SEPT. 2019 ENDING BALANCE DIST ATTO	269.43
DEPARTMENT TOTAL				13,912.37
0453-JUVENILE PROBATION				
JUVENILE PROBATION DEPT	71156	A	NOVEMBER 2019	4,540.88
DEPARTMENT TOTAL				4,540.88
0500-COURTHOUSE EXPENSES				
BILL'S LOCK & KEY	71161	A	INV#20013 N,ANNEX	482.00
BLANCO COUNTY PUBLICATIONS LP	71163	A	INV#2126 EA	93.00
BLANCO COUNTY PUBLICATIONS LP	71164	A	INV#2127 EA	180.00
BLANCO COUNTY PUBLICATIONS LP	71165	A	INV#2128 EA	191.25
CANON FINANCIAL SERVICES, INC.	71110	A	INV #20775025 MAILROOM	141.48
CANON FINANCIAL SERVICES, INC.	71111	A	INV #20775024 LEC	83.52
CANON FINANCIAL SERVICES, INC.	71112	A	INV #20775023 JP 1	40.32
CANON FINANCIAL SERVICES, INC.	71113	A	INV #20775021 CO CLERK	116.19
CANON FINANCIAL SERVICES, INC.	71114	A	INV #20775026 LEC	141.48
CANON FINANCIAL SERVICES, INC.	71115	A	INV #20775018 LEC	47.73
CANON FINANCIAL SERVICES, INC.	71116	A	INV #20775017 JP 4	47.73
CANON FINANCIAL SERVICES, INC.	71117	A	INV #20775019 TAC	35.52
CANON FINANCIAL SERVICES, INC.	71118	A	INV #20775027 COURTHOUSE UPSTAIRS	37.92
CANON FINANCIAL SERVICES, INC.	71119	A	INV #20775016 DIST CLERK	142.35
CANON FINANCIAL SERVICES, INC.	71120	A	INV #20775016 DIST CLERK	131.19
CAPITOL AREA COUNCIL OF GOVERNMENTS	71121	A	2020 ANNUAL DUES	586.25
FRONTIER COMMUNICATIONS	71150	A	830-868-4266 COURTHOUSE	1,352.73
FRONTIER COMMUNICATIONS	71151	A	830-868-7208	16.49
FRONTIER COMMUNICATIONS	71153	A	830-868-2228 FAX ELEV.	357.21
GOVDEALS	71128	A	ACCT #1231	995.91

 DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
GVTC	71129	A	CUST #180499 SOUTH ANNEX	330.47
GVTC	71130	A	CUST #180499 SOUTH ANNEX INTERNET	109.91
GVTC	71131	A	830-833-5331 PCT 1 & 4	80.95
HEART OF THE HILLS FIRE & SAFETY	71188	A	INV#0051751 LEC	420.00
HEART OF THE HILLS FIRE & SAFETY	71189	A	INV#0051748 COURTHOUSE	44.00
HEART OF THE HILLS FIRE & SAFETY	71190	A	INV#00517749 PCT 3	263.00
HEART OF THE HILLS FIRE & SAFETY	71191	A	INV#0051750 PCT 2	221.00
HEART OF THE HILLS FIRE & SAFETY	71192	A	INV#0051752 N.ANNEX	70.00
HEART OF THE HILLS FIRE & SAFETY	71193	A	INV#0051753 PCT 1 & 4	309.00
JOHNSON CITY PUBLICATIONS LP	71196	A	forest view replat 3 weeks	63.75
JOHNSON CITY PUBLICATIONS LP	71197	A	inv#48365, inv#48368	25.00
JOHNSON CONTROLS	71134	A	INV #21276499 LEC	719.00
LOWER COLORADO RIVER AUTHORITY	71135	A	CUST #103448	268.67
PEDERNALES ELECTRIC COOP	71138	A	INV #955 COUNTY	1,984.31
PITNEY BOWES	71139	A	INV #3309938781	969.12
QUILL CORPORATION	71228	A	INV#2469869	329.94
REEH PLUMBING	71229	A	INV#103820	148.50
RLI SURETY	71140	A	BOND #LSM0643428 WALLA	175.00
SATIVA'S KLEAN GETAWAY LLC	71141	A	INV #732 COURTHOUSE	800.00
SATIVA'S KLEAN GETAWAY LLC	71142	A	INV #733 NORTH ANNEX	450.00
SATIVA'S KLEAN GETAWAY LLC	71143	A	INV #734 SOUTH ANNEX	300.00
VERTICAL BRIDGE S3 ASSETS, LLC	71148	A	INV #00063985	637.60
WATERS RANCH CO. INC.	71149	A	INV #101	1,400.00
DEPARTMENT TOTAL				15,339.49
0515-JUSTICE OF THE PEACE PCT #1				
BUSINESS CENTER PRINT & OS	71170	A	INV#138449 JPI	52.06
DEPARTMENT TOTAL				52.06
0550-RECYCLING COORDINATOR				
PAUL GRANBERG REIMBURSEMENT ACCOUNT	71215	A	REIMBURSEMENT	260.48
DEPARTMENT TOTAL				260.48
0560-GENERAL FUND CAPITAL EQUIPMENT				
HILL COUNTRY IT	71194	A	INV#385 LEC	16,600.00
DEPARTMENT TOTAL				16,600.00
FUND TOTAL				81,483.91

 DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0540-R&B PCT #1				
BLANCO COUNTY TAX ASSESSOR-COLLECT	71166	A	LICENSE TAG #9082028 PCT 1	7.50
CLOSNER EQUIPMENT CO.	71171	A	INV#0054873 PCT 1	63.00
DIRT WORKS	71176	A	ROAD MATERIALS PCT 1	171.36
DIRT WORKS	71177	A	ROAD MATERIALS PCT 1	145.11
GVTC	71132	A	830-833-5331 PCT 1	44.81
MOBLEY WELDING SERVICE	71202	A	CULVERT CLEANING PIPE ATTACHMENT	103.75
MOBLEY WELDING SERVICE	71206	A	GRILL GUARD FOR TRACTOR	400.00
PATHMARK TRAFFIC PRODCT/TX INC	71214	A	INV#4504 PCT 1	491.34
PETERSON TIRE	71223	A	INV#BL33826 PCT 1	7.00
SIGN MAN, THE	71231	A	INV#14,520-G PCT 1	125.61
THIRD COAST DISTRIBUTING, LLC	71237	A	INV#791780 PCT 4	115.99
DEPARTMENT TOTAL				1,675.47
0550-R&B PCT #2				
CLOSNER EQUIPMENT CO.	71172	A	INV#0054873 PCT 2	63.00
EMIL UECKER	71178	A	REIMBURSEMENT	68.72
EMIL UECKER	71179	A	REIMBURSEMENT	37.77
EMIL UECKER	71180	A	REIMBURSEMENT	48.50
FRONTIER COMMUNICATIONS	71154	A	830-868-4471 PCT 2	116.89
MOBLEY WELDING SERVICE	71203	A	CULVERT CLEANING PIPE ATTACHMENT	103.75
SIGN MAN, THE	71232	A	INV#14,520-G PCT 2	125.61
THIRD COAST DISTRIBUTING, LLC	71238	A	INV#790103 PCT 2	115.84
THIRD COAST DISTRIBUTING, LLC	71239	A	INV#788715 PCT 2	51.46
THIRD COAST DISTRIBUTING, LLC	71240	A	INV#788058 PCT 2	15.99
DEPARTMENT TOTAL				747.53
0560-R&B PCT #3				
CLOSNER EQUIPMENT CO.	71173	A	INV#0054873 PCT 3	63.00
FORD & CREW HOME AND HARDWARE	71185	A	TRANS#B101725 PCT 3	239.52
FRONTIER COMMUNICATIONS	71159	A	830-825-3270 PCT 3	99.95
MOBLEY WELDING SERVICE	71204	A	CULVERT CLEANING PIPE ATTACHMENT	103.75
ODIORNE FEED/RANCH SUPPLY INC	71207	A	INV#152950	10.20
SIGN MAN, THE	71233	A	INV#14,520-G PCT 3	125.61
DEPARTMENT TOTAL				642.03
0570-R&B PCT #4				
CLOSNER EQUIPMENT CO.	71174	A	INV#0054873 PCT 4	63.00
DANNY NEWSOME	71175	A	BRUSH CLEARING ON COX RD	5,000.00
GVTC	71133	A	830-833-1077 PCT 4	42.93
KIRK FELPS	71198	A	INV#75542 PCT 4	16.76
KIRK FELPS	71199	A	INV#75643 PCT 4	11.98
MOBLEY WELDING SERVICE	71201	A	FORKLIFT SEAT PCT 4	75.00
MOBLEY WELDING SERVICE	71205	A	CULVERT CLEANING PIPE ATTACHMENT	103.75
PETERSON TIRE	71221	A	INV#BL33784 PCT 4	25.00
SIGN MAN, THE	71234	A	INV#14,520-G PCT 4	125.61
WEST HENLY MATERIALS	71241	A	INV#105446 PCT 4	451.44
WEST HENLY MATERIALS	71242	A	INV#105628 PCT 4	563.04
DEPARTMENT TOTAL				6,478.51
FUND TOTAL				9,543.54

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
GRAND TOTAL				91,027,45

HELFMAN FORD

12220 SOUTHWEST FRWY.
STAFFORD, TEXAS 77477
(281) 240-3673

QUOTATION

Bill Chrisman
Fleet Commercial Sales Director

Direct 281.274.7204
bchrisman@helfmanford.com

12220 Southwest Freeway
Stafford, TX 77477
Phone 281.240.3673
Fax 281.240.4147

BLANCO COUNTY

Date 11-4-19

Gentlemen: We are pleased to submit a price on the following Ford Year 2010 Model 1500

Body Style		
Factory List	<u>Police Factory Prep</u>	\$ _____
Freight	<u>White</u>	\$ _____
Dealer Handling	<u>SYMC</u>	\$ _____
Federal Tax	<u>READ CAMERA</u>	\$ _____
Accessories		\$ _____
<u>Including 3.3L</u>		<u>31360</u>
<u>PLUS OPTIONS</u>		
	<u>3.0L EcoBoost</u>	
	<u>READ AUXILIARY CAMERA</u>	
	<u>READ CD17</u>	
	<u>DRIVER 2 PORT LIGHT LED</u>	
	<u>KEYLESS ENTRY</u>	
	<u>NOISE SUPPRESSION</u>	
	<u>READ FLIGHT LOGS</u>	
	<u>POWER WINDOWS Disable</u>	

List Price	\$ _____
Fleet Discount	\$ _____
Net Selling Price	\$ <u>35,693</u>
Less Trade In	\$ _____
State Tax	\$ <u>EXEMPT</u>
License	\$ <u>1150</u>
Total Delivered Price	\$ <u>35,693</u> EACH

This quotation good for FACTORY ORDER days from date ± 16 weeks
Thank you for the opportunity to serve you and we hope that we may be favored with your order

BILL CHRISMAN DIRECT #(281) 274-7204
FLEET MANAGER FAX (281) 240-4147

Signature

2 Ford Explorers for patrol	35,693 each
	X2
	71,386.00 total

Fort Bend Contract # 20-023

Helfman Ford

12220 Southwest Frwy.

Houston Texas 77477

Upon sale of this vehicle, the purchaser must apply for a new title within 30 days unless the vehicle is purchased by a dealer. Until a new title is issued, the vehicle record will continue to reflect the owner's name listed on the current title. SEE BACK OF TAB FOR ADDITIONAL INFORMATION.



BLANCO COUNTY SHERIFFS OFFICE
400 S HWY US 281
JOHNSON CITY, TX 78636

RECEIVED
JAN 21 2019
 BY: *9:15 AM [Signature]*

020320

↓ DETACH HERE ↓

TEXAS CERTIFICATE OF TITLE

TEXAS DEPARTMENT OF MOTOR VEHICLES

144132839

VEHICLE IDENTIFICATION NUMBER: **4F4YR12U92TM05376** YEAR MODEL: **2002** MAKE OF VEHICLE: **MAZD** BODY STYLE: **PK**

TITLE DOCUMENT NUMBER: **01610043470153535** DATE TITLE ISSUED: **01/15/2019**

MODEL: _____ M/G. CAPACITY IN TONS: _____ WEIGHT: **3000** LICENSE NUMBER: **TONLY01**

PREVIOUS OWNER: **WILLIAM EDWARD JONES BLANCO TX** ODOMETER READING: **EXEMPT**

OWNER: **BLANCO COUNTY SHERIFFS OFFICE**
400 S HWY US 281
JOHNSON CITY, TX 78636

REMARK(S): _____

X _____
 SIGNATURE OF OWNER OR AGENT MUST BE IN INK

UNLESS OTHERWISE AUTHORIZED BY LAW IT IS A VIOLATION OF STATE LAW TO SIGN THE NAME OF ANOTHER PERSON ON A CERTIFICATE OF TITLE OR OTHERWISE GIVE FALSE INFORMATION ON A CERTIFICATE OF TITLE.

DATE OF LIEN	1ST LIENHOLDER	1ST LIEN RELEASED
NONE		DATE
DATE OF LIEN	2ND LIENHOLDER	BY _____ AUTHORIZED AGENT
		2ND LIEN RELEASED _____ DATE
DATE OF LIEN	3RD LIENHOLDER	BY _____ AUTHORIZED AGENT
		3RD LIEN RELEASED _____ DATE

IT IS HEREBY CERTIFIED THAT THE PERSON HEREIN NAMED IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE WHICH IS SUBJECT TO THE ABOVE LIENS.

RIGHTS OF SURVIVORSHIP AGREEMENT
 WE, THE MARRIED PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS CERTIFICATE OF TITLE SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF ANY OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR(S).

FORM 90-C REV. 09/2018 DO NOT ACCEPT TITLE SHOWING EPASURE, ALTERATION, OR MUTILATION.

Connie Harrison

From: Ann Hall <crabapplejunction@gmail.com>
Sent: Tuesday, November 12, 2019 5:16 PM
To: Brett Bray
Cc: Lynne Mckirdy
Subject: Fwd: Reappointment Opportunity

Follow Up Flag: FollowUp
Flag Status: Flagged

Thank you for your service and do hope you will be reappointed. Your knowledge base of health insurance, HR, and your work ethics makes us lucky to have you.


Ann Hall

Begin forwarded message:

From: Lynne <lynnemckirdy@aol.com>
Date: November 12, 2019 at 4:16:15 PM CST
To: BlancoESD2@gmail.com
Subject: Reappointment Opportunity



Ann,
Thank you for the opportunity to serve as an ESD Commissioner for the past two years.
If my skills, strengths, and contributions are aligned with the ESD's organizational goals and objectives I would request that I am considered for another two years.
Warm Regards,
Lynne D. McKirdy



Carl Struck wishes to be reappointed.

Lynne McKirdy is Ms. not Mr.

Thank you.

Ann Hall

Begin forwarded message:

From: Carl Struck <castruck@aol.com>
Date: November 19, 2019 at 8:49:31 PM CST
To: Ann Hall <Crabapplejunction@gmail.com>
Subject: Re: ESD #2 reappointments

North Blanco County Emergency Services District #1

P.O. Box 494, Johnson City, TX 78636

November 18, 2019

Commissioners:	Term Expires
President: David O'Bannon	12/2020
Vice president: Brandt Raeburn	12/2019
Sec. / Treasurer: Kay Odiome	12/2020
Kirk McElhenny	12/2019
A.J. Gallerano	12/2019

Judge Bray and Commissioners:

I would like to request the appointments of North Blanco County ESD#1 be placed on the Blanco County Commissioners agenda in December.

We have three commissioners with terms expiring December 31, 2019, Brandt Raeburn, Kirk McElhenny and A. J. Gallerano, I would like to recommend all three renew their term for two year.

Sincerely,



David O'Bannon, President
North Blanco County ESD #1
830-868-2090
512-496-3931 cell
nbcasd1@gmail.com
dobannon@dobsystems.com

**INTERLOCAL CONTRACT
BETWEEN
THE DEPARTMENT OF INFORMATION RESOURCES
AND
BLANCO COUNTY
RELATING TO THE USE OF THE DIR SHARED SERVICES MASTER SERVICE
AGREEMENTS**

This Interlocal Contract ("ILC" or "Contract") is entered into by the governmental entities shown above as contracting parties (referred to individually as a "Party" and collectively as the "Parties") pursuant to the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code. This ILC is created to give effect to the intent and purpose of Subchapter L, Chapter 2054, Texas Government Code, concerning statewide technology centers, specifically sections 2054.376(a)(3), 2054.3771, and 2054.3851.

The entity receiving services under the DIR Shared Services Contracts through this ILC is hereinafter referred to as the "Receiving Entity" or the "DIR Customer."

This ILC authorizes DIR Customer to participate in the Department of Information Resources ("DIR" or "Performing Agency") Shared Services Program. The DIR Shared Services Program includes contracts that have been competitively procured by DIR. All specific services and products are purchased through the DIR Shared Services Program contracts and subject to the processes and terms therein.

DIR's Shared Services Program provides for a Multisourcing Service Integrator (MSI) service provider ("MSI SCP") and various Service Component Providers ("SCP"). The Shared Services Master Service Agreements, as amended, are defined on the Shared Services web page on the DIR website ("DIR Shared Services Contracts") and are incorporated herein. Unless otherwise referenced, the references to Exhibits and Attachments herein are references to Exhibits and Attachments of the DIR Shared Services Contracts.

DIR Customer acknowledges and agrees that this ILC is with DIR and, therefore, DIR Customer does not have privity of contract with the SCPs.

Capitalized terms not defined herein shall have the meaning set forth in the relevant DIR Shared Services Contract.

**SECTION I
CONTRACTING PARTIES**

DIR CUSTOMER: BLANCO COUNTY

PERFORMING AGENCY: Department of Information Resources

SECTION II STATEMENT OF SERVICES TO BE PERFORMED

2.1 Effect of ILC and General Process

The DIR Shared Services Program offers a variety of services and related support and products. The list of such services is provided through the DIR Shared Services Catalog and the DIR Shared Services portal. Further, SCPs may work with third-party vendors to provide additional services or products within the requirements of the relevant DIR Shared Services Contract.

This ILC describes the rights and responsibilities of the Parties relating to implementation, operation, maintenance, use, payment, and other associated issues by and between DIR Customer and DIR related to the Services to be provided through the DIR Shared Services Contracts. DIR Customer shall receive the Services described in the DIR Shared Services Contracts, subject to the terms of the relevant DIR Shared Services Contracts and this ILC. DIR Customer is only subject to those specific terms to the extent DIR Customer requests services or products through those specific DIR Shared Services Contracts. Each specific DIR Shared Services program also has program-specific terms and conditions. Upon DIR Customer's approval of such terms and conditions, the program-specific terms and conditions are incorporated automatically herein.

The details of specific processes and procedures are contained in the relevant Service Management Manual ("SMM"), developed by the MSI and/or SCPs, approved by DIR, and incorporated herein. The DIR Shared Services Contracts require the MSI and SCPs to develop appropriately documented policies, processes, and procedures and to provide training to DIR Customer personnel where required to ensure effective service interfaces, before approval and adoption of the SMM.

The terms of the relevant DIR Shared Services Contracts will apply to this ILC and will remain in full force and effect except as may be expressly modified by any amendment to the specific DIR Shared Services Contract. Such amendments will automatically apply to this ILC with no further action by the Parties. DIR shall keep DIR Customer generally informed of such amendments and provide the opportunity to provide input to DIR through the Shared Services portal as well as the DIR Shared Services Program Governance structure described below.

2.2 DIR Shared Services Program Process

To obtain Services, DIR Customer shall either order services directly through the MSI Marketplace portal where certain services and pricing are established or request certain services and products through the Request for Services process. This process is detailed in the relevant SMM for each SCP. As part of the response to a Request for Service, DIR Customer will receive a proposal, including the proposed solution or service, estimated cost or other financial obligations, if any, and any other relevant program-specific terms and conditions related to the services provided for in response to the Request for Service.

DIR Customer may accept or decline those terms and services at that time. The final DIR Customer approved technical solution, financial solution, and related terms are contractually binding terms that incorporate the terms of this ILC and the relevant Shared Services Contract(s). The program-specific terms and all other service/solution related terms and conditions are incorporated herein automatically upon DIR Customer's approval of such terms and conditions. Later termination of a Service or solution after an original approval or any pre-payment, may result in additional cost to the DIR Customer and may not allow for any refund of payments already made.

2.3 Change Orders and Change Control

In accordance with the relevant SMM and Shared Services Contract requirements, DIR Customer will coordinate with the MSI and/or SCP for all change requests. Change Control processes and authority may vary between DIR Shared Services Contracts as it relates to the rights of Customers to request changes. Further, Change Control does not allow DIR Customers to alter terms and conditions of the DIR Shared Services Contracts.

SECTION III DIR CUSTOMER PARTICIPATION

3.1 General Shared Services Governance

Governance of the DIR Shared Services Program is based on an owner-operator approach in which DIR Customers, in the role of operator, actively work with all SCPs to resolve local operational issues and participate in committees to address enterprise matters. Enterprise-level decisions, DIR Customer issues, and resolution of escalated DIR Customer-specific issues are carried out by standing governance committees, organized by subject area and comprised of representatives from DIR Customers, DIR management, SCP management, MSI management, and subject-matter experts. DIR Customers are structured into partner groups that select representatives to participate in these committees. DIR Customer shall participate within this Governance structure as described above and within the relevant SMM(s) ("Shared Services Governance").

3.2 DIR Customer and SCP Interaction and Issue Escalation

In accordance with the relevant SMM(s), DIR Customer shall interface with SCPs on the performance of "day-to-day" operations, including work practices requiring SCP and DIR Customer interaction, issues resolution, training, planning/coordination, and "sign-off." All issues are intended to be resolved at the lowest level possible. In those instances where it becomes necessary, the following escalation path is utilized. If DIR Customer is not able to resolve an issue directly with SCP staff, DIR customer escalates the issue to SCP management. If the issue cannot be resolved by SCP management, DIR Customer escalates to DIR. If the issue cannot be resolved by DIR, DIR Customer escalates to the appropriate DIR Shared Services Program Governance committee.

3.3 DIR Customer Specific Laws

Per the Compliance with Laws section of the DIR Shared Services Contracts, DIR Customer shall notify DIR, in writing, of all DIR Customer-specific laws ("DIR Customer-Specific Laws"), other than SCP Laws, that pertain to any part of DIR Customer's business that is supported by SCPs under the DIR Shared Services Contracts, and DIR will notify SCPs, in writing, of such DIR Customer-Specific Laws. The Parties intend that such DIR Customer-Specific Laws will be identified and included in the portion of the SMM specific to DIR Customer. DIR Customer shall use commercially reasonable efforts to notify DIR, in writing, of any changes to DIR Customer-Specific Laws that may, in any way, impact the performance, provision, receipt and use of Services under the DIR Shared Services Contracts. DIR shall advise SCPs of such change and require that any changes to DIR Customer-Specific Laws are identified and included in the SMM. If necessary to facilitate DIR compliance with the requirements of the DIR Shared Services Contracts, DIR Customer shall provide written interpretation to DIR of any DIR Customer-Specific Law.

3.4 DIR Customer responsibilities

Where appropriate, DIR Customer shall support the following:

- (a) Software currency standards are established for the Shared Services environment through the owner operator governance model. DIR Customers will be engaged in approval of these standards and the development of technology roadmaps that employ these software currency standards. DIR Customers are expected to remediate applications in order to comply with the standards
- (b) Technology standards (e.g. server naming standards, reference hardware architectures, operating system platforms) are established through Shared Services Governance. DIR Customers will adhere to these standards. Any exceptions will follow governance request processes.
- (c) DIR Customer shall ensure network connectivity and sufficient bandwidth to meet DIR Customer's needs.
- (d) DIR Customers will collaborate with SCPs to establish and leverage standard, regular change windows to support changes to enterprise systems. These change windows will be constructed to support varying degrees of service impact, from planned down-time to no service impact. Standard enterprise changes during these windows may affect all systems in one or more of the consolidated data centers simultaneously.
- (e) DIR Customers will support the consolidation of commodity services into shared enterprise solutions that leverage common management and configuration practices delivered by the service providers. Examples of such commodity services are SMTP mail relay and DNS management.

- (f) DIR Customers will support and align with standard enterprise Service Responsibilities Matrixes and associated processes for obtaining an exception or making improvements to the standard enterprise Service Responsibility Matrixes.

3.5 DIR Customer Equipment and Facilities

Any use by SCPs of DIR Customer Equipment and/or Facilities shall be limited to the purpose of fulfilling the requirements of this ILC or the DIR Shared Services Contracts.

DIR Customer will retain ownership of DIR Customer Equipment. DIR Customer shall comply with DIR refresh policies, as amended from time to time by DIR.

3.6 DIR Customer Contracts, Leases, and Software with Third Parties

DIR Customer will make available for use or use its best efforts to cause to be made available for use by DIR and/or SCPs the DIR Customer Contracts and Leases with third parties ("DIR Customer Third Party Contracts and Leases") and DIR Customer third party software ("DIR Customer-Licensed Third Party Software") that pertain to the Shared Services. Any use by DIR and/or SCPs of DIR Customer Third Party Contracts and Leases and/or DIR Customer-Licensed Third Party Software shall be limited to fulfilling the requirements of this ILC or the DIR Shared Services Contracts.

SCPs shall obtain all Required Consents in accordance with DIR Shared Services Contracts. DIR Customer will use its best efforts to assist SCPs to obtain from each Third Party Software licensor the right to use the DIR Customer-Licensed Third Party Software for Services provided under the DIR Shared Services Contracts. Except to the extent expressly provided otherwise and in accordance with the DIR Shared Services Contracts, SCPs shall pay all transfer, re-licensing, termination charges and other costs or expenses associated with obtaining any Required Consents or obtaining any licenses or agreements as to which SCPs are unable to obtain such Required Consents. If requested by DIR, DIR Customer shall cooperate with SCPs in obtaining the Required Consents by executing appropriate DIR approved written communications and other documents prepared or provided by SCPs.

3.7 Security

DIR Customer shall comply with recommended relevant security standards and relevant SCP security guides, as amended from time to time by DIR, the MSI, or the SCP. DIR Customer shall inform DIR as to any DIR Customer specific security considerations.

DIR Customer acknowledges that any failure on its part to follow recommended security standards, policies, and procedures may place its own data and operations at risk as well as those of SCP(s) and other governmental entities. DIR Customer accepts the related potential risks and liabilities that are created by DIR Customer's failure to comply with the recommendations if it is determined such recommendations would have prevented an issue. DIR accepts no responsibility for the risk or liability incurred due to a DIR

Customer's decision to not follow DIR's recommendations. SCP will not be liable for violations of security policies and procedures by DIR Customer. Additionally, failure to comply with security standards, policies, and procedures may lead to the suspension or termination of the availability of certain Applications and services. SCP will give DIR and the DIR Customer notification of non-compliance.

SECTION IV CONTRACT AMOUNT

In accordance with terms of the DIR Shared Services Contracts, including all relevant pricing and accepted Request for Services proposals, and this ILC, DIR Customer shall be responsible for and agrees to pay DIR the applicable Charges for Services received from the SCPs and the MSI, Services DIR Customer agrees to pre-pay, the DIR recovery fees, any allocated charges, and any Pass Through Expenses incurred by DIR or SCPs on behalf of DIR Customer. The applicable fees are set out in the relevant DIR Shared Services Contracts as incorporated herein and, if applicable, specifically addressed in response to any Request for Services. Certain pricing is based upon DIR Customer's specific consumption; therefore, DIR Customer controls the amounts and duration of the contract amounts. It is understood and agreed that amounts are subject to change depending upon Services required and/or requested and approved and further dependent upon legislative direction and appropriations available for such Services.

Attachment A provides the estimated spend for services as approved by DIR Customer. DIR Customer may complete this form, as may be required by DIR Customer's own processes and procedures, and submit it to DIR. This form may be revised and updated by DIR Customer at any time as needed without a formal amendment from DIR by DIR Customer submitting to DIR an updated form. DIR Customer must adhere to its own policies and processes for authorizing an adjustment to such amounts internally. DIR Customer is solely responsible for monitoring compliance with Attachment A and to communicate any changes to Attachment A to DIR. DIR shall not be responsible for monitoring or ensuring such compliance.

SECTION V PAYMENT FOR SERVICES

DIR shall electronically invoice DIR Customer for Services on a monthly basis. Certain Services may not require Customer payment and, thus, may not be invoiced. Each invoice shall include the applicable monthly charges for Services received from the SCPs, the DIR recovery fees, all allocated charges, and any Pass-Through Expenses incurred by DIR or SCPs on behalf of DIR Customer in accordance with the DIR Shared Services Contracts.

The DIR recovery fees shall be reviewed at least annually in accordance with the requirements for billed statewide central services as set forth in OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments (as updated, revised or restated) and other applicable statutes, rules, regulations and guidelines. DIR shall retain

documentation for the DIR recovery fees. DIR fees are also determined and reported in accordance with DIR processes and sections 2054.0345-0346 of the Texas Government Code.

Each invoice shall include sufficient detail for DIR Customer to allocate costs to all federal and state programs in accordance with the relative benefits received and to make federal claims according to the federal cost plan of DIR Customer.

In order to allow DIR to meet the statutory payment requirements in Chapter 2251, Texas Government Code, DIR Customer shall make monthly payments by check or Electronic Funds Transfer (EFT) within twenty (20) days following receipt of each invoice from DIR. For purposes of determination of the payment due date, DIR and DIR Customer shall use the date when the invoice is electronically transmitted by DIR to DIR Customer and posted on the chargeback system along with reports that substantiate the service volumes and associated charges. Although cash flow considerations require timely payments as required herein, the rights of DIR Customer and DIR to dispute charges shall be consistent with Texas law.

The MSI SCP is required to develop and maintain a chargeback system. DIR shall coordinate requirements and functionality for the chargeback system with DIR Customer needs and requirements under federal and state requirements for invoiced charges generated through the system. DIR Customer shall utilize this chargeback system to link the designated measurable activity indicators (such as applications or print jobs) with the appropriate financial coding streams. DIR Customer shall update this information monthly, or at such other intervals as are necessary, to enable the MSI SCP to generate accurate invoices reflecting the appropriate distribution of costs as designated by DIR Customer.

DIR Customer is liable for all costs and expenses associated with providing Services under the ILC to the extent such costs and expenses have been incurred by DIR and such Services have been provided to DIR Customer or DIR Customer agrees to pay for such Services prior to receiving them.

Except as allowed in Texas Government Code, Chapter 2251, DIR Customer shall have no right to set off, withhold or otherwise reduce payment on an invoice. In accordance with Texas Government Code, Section 791.015, to ensure enforceability of payment obligations, DIR Customer consents to DIR presenting this ILC and all unpaid invoices to the alternate dispute resolution process, as set forth in Chapter 2009, Texas Government Code. Provided, however, that such consent shall not constitute an agreement or stipulation that Services have been provided or that the invoices are correct. DIR Customer expressly retains all rights to which it is entitled under Texas Government Code, Chapter 2251, in the event of a disagreement with DIR as to whether Services have been provided and accepted or an invoice contains an error.

If DIR Customer disputes an invoice, it shall present the billing dispute in writing directly to the MSI through the Service Catalog within four (4) invoice cycles after the date DIR Customer receives the invoice and reports that substantiate the service volumes and

associated Charges from DIR. DIR Customer will provide to the MSI all relevant documentation to justify the billing dispute.

SECTION VI TERM AND TERMINATION OF CONTRACT AND SERVICES

6.1 Term and Termination of ILC

The term of this ILC shall commence upon start of services or execution of this ILC, whichever shall come earlier, and shall terminate upon mutual agreement of the Parties.

This ILC is contingent on the continued appropriation of sufficient funds to pay the amounts specified in DIR Customer's Requests for Services, including the continued availability of sufficient relevant federal funds if applicable. Continuation of the ILC is also contingent on the continued statutory authority of the Parties to contract for the Services. If this ILC is terminated for any reason other than lack of sufficient funds, lack of statutory authority, or material breach by DIR, DIR Customer shall pay DIR an amount sufficient to reimburse DIR for any termination charges and any termination assistance charges incurred under the DIR Shared Services Contracts and this ILC as a result of such termination by DIR Customer. DIR Customer shall provide at least ninety (90) days' written notice to DIR prior to termination. Payment of such compensation by DIR Customer to DIR shall be a condition precedent to DIR Customer's termination.

DIR and DIR Customer acknowledge and agree that compliance with federal law and ongoing cooperation with federal authorities concerning the expenditure of federal funds in connection with the DIR Shared Services Contracts and this ILC are essential to the continued receipt of any relevant federal funds.

6.2 Termination of Services

If DIR Customer terminates certain Services, that it requested and approved, for convenience, DIR Customer shall pay the remaining requisite unrecovered costs that have already been incurred prior to the notice of termination, such unrecovered costs will be calculated in accordance with the relevant Shared Services Contract, SMM, or the approved services proposal and related terms. DIR Customer understands that it may not be able to terminate services or receive any refund of a pre-payment after approving the relevant financial solution.

SECTION VII MISCELLANEOUS PROVISIONS

7.1 Public Information Act Requests

Under Chapter 552, Texas Government Code (the Public Information Act), information held by SCPs in connection with the DIR Shared Services Contracts is information collected, assembled, and maintained for DIR. DIR shall respond to Public Information Act requests for SCP information. If DIR Customer receives a Public Information Act request for SCP information that DIR Customer possesses, DIR Customer shall respond to the request as it relates to the information held by DIR Customer. Responses to requests for confidential information shall be handled in accordance with the provisions of the Public Information Act relating to Attorney General Decisions. Neither Party is authorized to receive or respond to Public Information Act requests on behalf of the other. If SCP or DIR receives a Public Information Act request for information or data owned by DIR Customer, DIR or SCP will refer the requestor to DIR Customer.

7.2 Inventory Control

DIR shall coordinate financial accounting and control processes between DIR Customer and SCPs and ensure inclusion of reasonable control and reporting mechanisms, including any control and reporting mechanisms specifically required by DIR Customer, in the Service Management Manual. Such procedures shall specifically recognize DIR Customer requirements for inventory control and accounting for state owned and leased equipment and facilities, including hardware, software, contracts, and other items of value that may be utilized by, or authorized for use under the direction and control of SCPs.

7.3 Confidential Information

DIR shall require SCPs to maintain the confidentiality of DIR Customer information to the same extent that DIR Customer is required to maintain the confidentiality of the information, and with the same degree of care SCPs use to protect their own confidential information. DIR acknowledges that DIR Customer may be legally prohibited from disclosing or allowing access to certain confidential data in its possession to any third party, including DIR and SCPs. The relevant SMM shall document detailed confidentiality procedures, including the process DIR Customer shall follow to identify confidential information it is legally prohibited from disclosing or allowing access to by DIR and SCPs and including confidentiality procedures required that are specific to DIR Customer. The DIR Shared Services Contracts sets forth the confidentiality obligations of SCPs.

DIR Customer shall notify DIR, in writing, (1) if DIR Customer is a covered entity subject to the Health Insurance Portability and Accountability Act (HIPAA) privacy regulations at 45 Code of Federal Regulations Parts 160 and 164, that is required to enter into a business associate agreement with DIR or SCPs; (2) if DIR Customer receives Federal tax returns or return information; and (3) if DIR Customer is subject to any other requirements specific to the provision of Services. If DIR Customer receives federal tax returns or return information, then DIR Customer must comply with the requirement of IRS Publication 1075 and Exhibit 7 to IRS Publication 1075. In the event a DIR customer is subject to additional requirement as mentioned in this section, DIR shall require SCPs to maintain the confidentiality of DIR Customer information in accordance with language

included in Attachment B of this agreement. Such additional requirements as is included in Attachment B of this agreement shall be included in the relevant SMM.

7.4 Notification Information

Contact information for purposes of notification for each Party is set forth below.

DIR Customer's Primary Contact

Name: Oscar Villareal
Title: Elections Administrator
Address: PO Box 13, Johnson City, TX 78636
Telephone: 830-868-7168
Email: electionsadmin@co.blanco.tx.us

DIR's Primary Contact

sharedservicescontractoffice@dir.texas.gov

The DIR Billing Contact is listed in the DIR Contacts section of the monthly Shared Services Payment Guidance letter, which is provided to the DIR Customer with the monthly Shared Services invoice.

7.5 Binding Effect

The Parties hereto bind themselves to the faithful performance of their respective obligations under this ILC.

7.6 Amendments

This ILC may not be amended except by written document signed by the Parties hereto or as specified within this ILC or the attachment being amended.

7.7 Conflicts between Agreements

If the terms of this Contract conflict with the terms of any other contract between the Parties, the most recent contract shall prevail. This Contract provides a general description of certain terms within the DIR Shared Services Contracts. If the terms of this Contract conflict with the terms of the DIR Shared Services Contracts, the DIR Shared Services Contracts' terms shall prevail. If the terms of this Contract conflict with the terms of an accepted proposal or solution from a Request for Services, this Contract shall prevail.

7.8 Responsibilities of the Parties

The Parties shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations and with the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of the ILC. The parties do not intend to create a joint venture. Each Party acknowledges it is not an agent, servant or employee of the other. Each Party is responsible for its own acts and deeds and for those of its agents, servants and employees. Notwithstanding the foregoing, DIR will cooperate with DIR Customer in all reasonable respects to resolve any issues pertaining to federal funding in connection with this ILC or the DIR Shared Services Contracts.

DIR and DIR Customer agree that Services contemplated in this ILC shall be governed by provisions in the DIR Shared Services Contracts regarding individual responsibilities of the parties, including Services provided by the SCPs. DIR Customer shall comply with all policies, procedures, and processes in the relevant SMM (s) and as provided by DIR. In the event DIR Customer actions, failure to perform certain responsibilities, or Request for Services result in financial costs to DIR, including interest accrued, those costs shall be the responsibility of DIR Customer. DIR and DIR Customer shall coordinate and plan for situations where conflicts, failure to perform or meet timely deadlines, or competition for resources may occur during the term of this contract. Unless otherwise specifically addressed, the governance process, addressed above, for the DIR Shared Services Contracts shall be used for issue resolution between DIR Customers, DIR and DIR SCPs.

7.9 Audit Rights of the State Auditor's Office

In accordance with Section 2262.154, Texas Government Code and other applicable law, the Parties acknowledge and agree that: (1) the state auditor, the Parties' internal auditors, and if applicable, the Office of Inspector General of DIR Customer or their designees may conduct audits or investigations of any entity receiving funds from the state directly under the Contract or the DIR Shared Services Contracts, or indirectly through a subcontract under the DIR Shared Services Contracts; (2) that the acceptance of funds directly through this Contract or indirectly through a subcontractor under the Contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, the Parties' internal auditors, and if applicable, the Office of Inspector General of DIR Customer or their designees to conduct audits or investigations in connection with those funds; and (3) that the Parties shall provide such auditors or inspectors with access to any information considered relevant by such auditors or inspectors to their investigations or audits.

7.10 General Terms

Except as expressly provided herein, no provision of this ILC will constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies or immunities available to DIR Customer. The failure to enforce or any delay in the enforcement of any privileges, rights, defenses, remedies, or immunities available to DIR Customer by law will not constitute a waiver of said privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel. Except as expressly provided herein, DIR

Customer does not waive any privileges, rights, defenses, remedies or immunities available to DIR Customer.

This Customer Agreement will be construed and governed by the laws of the State of Texas. Venue for any action relating to this Customer Agreement is in Texas state courts in Austin, Travis County, Texas, or, with respect to any matter in which the federal courts have exclusive jurisdiction, the federal courts for Travis County, Texas.

If one or more provisions of this ILC, or the application of any provision to any Party or circumstance, is held invalid, unenforceable, or illegal in any respect, the remainder of this ILC and the application of the provision to other Parties or circumstances will remain valid and in full force and effect.

Signatory Warranty

Each signatory warrants requisite authority to execute the ILC on behalf of the entity represented.

**SECTION VIII
CERTIFICATIONS**

The undersigned Parties hereby certify that: (1) the matters specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies of State Government; (2) this ILC serves the interest of efficient and economical administration of State Government; and (3) the Services, supplies or materials in this ILC are not required by Section 21, Article 16 of the Constitution of Texas to be supplied under contract given to the lowest responsible bidder.

IN WITNESS WHEREOF, the Parties have signed this ILC effective on date of last signature below.

RECEIVING ENTITY: BLANCO COUNTY

By: _____

Printed Name: Brett Bray

Title: County Judge

Date: _____

PERFORMING AGENCY: DEPARTMENT OF INFORMATION RESOURCES

By: _____

Printed Name: Sally Ward

Title: Director, Planning and Governance

Date: _____

Legal: _____

Attachments to ILC

Attachment A Estimated Spend Form – (Customer may provide Attachment A to DIR if required by their processes.)

Attachment B Additional Confidentially Requirements – (As necessary and described in Section 7.3, Confidential Information)

Attachment A
Estimated Spend Form

*This form is to be used as needed by the DIR Customer to capture spend within the Shared Services Program. This amount may be based upon the DIR Customer's biennial budget(s).

Below are the estimated spend amounts for certain DIR Shared Services received through this ILC and may change based upon DIR Customer consumption. This amount is to be managed and monitored solely by the DIR Customer. Amounts may be transferred by the DIR Customer that change this amount. Such increases or decreases are strictly within the control of the DIR Customer.

DIR Customer is required to pay for any costs incurred in accordance with this ILC and the related DIR Shared Services Contracts regardless of the estimated spend amounts reflected herein.

Updates to this form may be executed through written notice by the DIR Customer to DIR.

Costs, such as incremental network expenses, which are billed directly to or paid by the DIR Customer, are not included in these amounts.

For the period MONTH DAY, YEAR through MONTH DAY, YEAR the estimated spend is \$XX,XXX as the spend applies to _____ Services.

DIR Customer acknowledges and agrees that the responsibility to manage, monitor, and change the amounts contained in this form are the sole responsibility of the DIR Customer. Further, each signatory warrants requisite authority to execute any changes to this Attachment A in accordance with the DIR Customer's applicable approval processes.

By: _____

Printed Name: _____

Title: _____

Date: _____

Attachment B
Additional Confidentiality Requirements

None.

Department of Information Resources

Shared Technology Services Program Brief

Program Objectives

DIR's Shared Technology Services Program objective is to enable organizations access to managed IT as a service, allowing Customers to focus resources on supporting their mission and business functions rather than directly managing IT services.

- Increase the level of IT maturity across the state by creating a consistent IT landscape with a robust service management framework.
- Continually develop and deploy Shared Technology Services solutions based on business needs and values.
- Provide improved customer relationships and operational efficiencies, optimized delivery of services, and integrated operations.

Program Highlights

Collaborative

This shared service environment drives collaboration between DIR, Service Component Providers (SCPs), and DIR customers while the program governance, systems, and tools provide a high level of visibility and control over service delivery. Shared Technology Services are provided through a

shared, collaborative governance model which provides a set of defined interactions, expectations, decisions, roles, and processes that guide the governance of the program, facilitate effective resolution of issues, and enables strategic decision making. Services are administered through established processes based on an Information Technology Infrastructure Library (ITIL) methodology, ensuring the use of standardized, repeatable processes and best practices.

Competitive

Shared Technology Services are competitively procured and contracted by DIR. Contracts include negotiated service level requirements, terms and conditions, price, and reporting requirements.

Comprehensive Service Management

A Multi-sourcing Services Integrator (MSI) provides a next-generation digital platform utilized by the DIR shared services SCPs and customers. This platform includes services level management, service desk support, constituent help desk support, program management, business continuity, disaster recovery testing and planning, marketplace functionality, performance analytics, and financial management. This centralized

platform includes a Shared Technology Services Customer Portal which provides a secure, single point of access to the marketplace, tools, reports, data, newsletters, contacts, governance committee meeting documentation, enterprise calendars and other useful information.

Department of Information Resources

Shared Technology Services Program Brief

Program Oversight

DIR customers access all Shared Technology Services through the execution of a single Interagency Contract (IAC) or Interlocal Contract (ILC) that addresses general terms for access to all Shared Services. Individual services and terms specific to those services are provided upon Customer submitting a Request for Service.

DIR

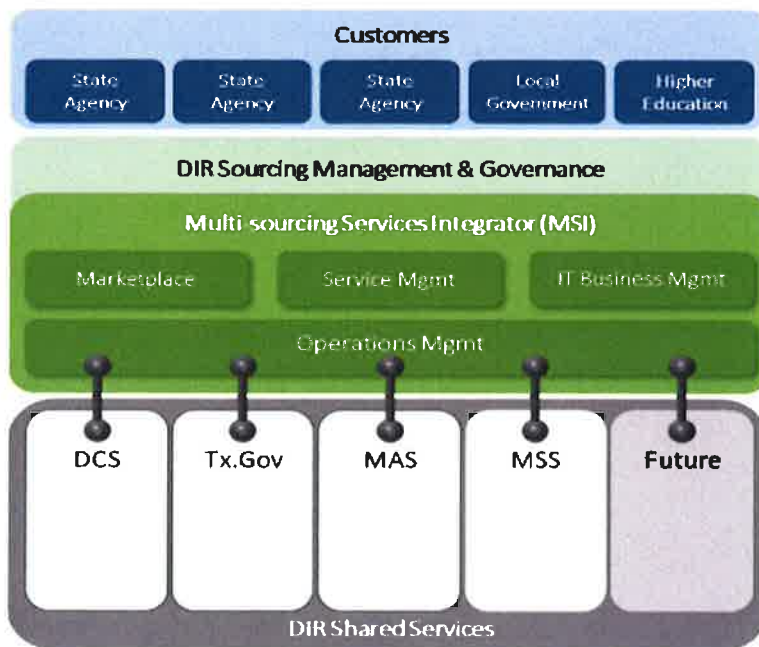
DIR provides contract management for and oversight of the program.

Multi-sourcing Services Integrator (MSI)

The MSI acts to standardize processes, administer enterprise service components of the program, and maintain the Shared Services Customer Portal.

Service Component Provider (SCP)

All Shared Technology Services providers, referred to as SCPs (excluding the MSI), engage with customers to identify, propose, and implement service solutions to meet customer business needs.



Service Delivery Structure

Data Center Services (DCS) including Cloud Services¹

Infrastructure Managed Services, Public and Private Hybrid Cloud, Mainframe, Bulk Print/Mail, Disaster Recovery as a Service, Geographic Information Systems (GIS) Services, and Office 365

Managed Application Services (MAS)

Application Maintenance Services, Application Development Services, and Managed Application Services Rate Card Resources

Managed Security Services (MSS)

Security Monitoring and Device Management (SMDM), Incident Response, and Risk and Compliance

Texas.gov Services

Application Development, Application Maintenance and Operations; and, Payment Services

¹ As stated in Texas Government Code 2054, designated DCS Customers are mandated to purchase data center services (mainframe, network, bulk print/mail, and server) through DIR's DCS Program. All other Shared Services offerings are discretionary.

The Texas Legislature has historically appropriated budget authority for Data Center Services (DCS) as a capital budget. As MAS and MSS are offered through the DCS program, DCS customers may choose to transfer budget from an operating account to their DCS capital budget. Customers should consult with their ACO or LBB analyst on the best approach for their organizations.

MANAGED SECURITY SERVICES TERMS AND CONDITIONS

This agreement is part of and incorporated within the Interagency/Interlocal Contract ("Contract") that has been entered into by the contracting parties. DIR Customer acknowledges and agrees that this Contract is with DIR and, therefore, DIR Customer does not have privity of contract with the SCPs.

Capitalized terms not defined herein shall have the meaning set forth in the relevant DIR Shared Services Contract.

DIR Customer agrees to the following conditions for receiving Managed Security Services:

1. Conditions for Providing Security Services

1.1 Access

DIR and/or Service Component Provider (SCP) shall use the Internet for primary access to DIR Customer's systems unless otherwise noted and agreed upon. DIR Customer shall not employ special access restrictions against DIR and/or Service Component Provider that it does not apply to the rest of the public network over the course of regular business.

1.2 Network Control

DIR Customer must inform DIR if DIR Customer does not control its network access and/or its Internet service is provided via a third party. DIR Customer is responsible for obtaining all necessary approvals. DIR Customer shall provide all necessary contact information for the third parties that control its network access, Internet service, and/or web applications. DIR Customer's emergency contact list shall include primary and secondary staff capable of administering DIR Customer computer systems specific to the type of services being requested or required.

1.3 Disclosure of Objectionable Material

In conducting the services authorized by DIR Customer, DIR may inadvertently uncover obscene, excessively violent, harassing, or otherwise objectionable material that may violate State or Federal law, including material that may infringe the intellectual property of a third party on DIR Customer devices or networks. DIR shall notify DIR Customer's Executive Director or highest level executive of the existence of all such objectionable and/or potentially illicit material so that DIR Customer may deal with the objectionable and/or potentially illicit material as it deems appropriate.

If DIR accesses child pornography, as defined in the Child Sexual Exploitation and Pornography Act, 18 U.S.C., Chapter 110, in conducting approved Services, DIR shall report such to DIR Customer's Executive Director or highest level executive and an appropriate law enforcement agency and provide the law enforcement agency access to the visual depictions of child pornography.

If DIR accesses information that they perceive as a serious threat to human life or safety in conducting the approved Services, DIR shall report such threat to an appropriate law enforcement agency and DIR Customer's Executive Director or highest-level executive.

1.4 No Warranties and Limitation of Liability

DIR makes no representation or warranty that its security services will disclose, identify, or prevent all vulnerabilities. DIR hereby disclaims all warranties, both express and implied, including without limitation, the implied warranties of merchantability and fitness for a particular purpose. In no event shall DIR be liable for damages of any kind or nature that may arise from the services provided by DIR or DIR's Service Component Provider or Service Provider.

1.5 Service Interruption

DIR will endeavor not to disrupt DIR Customer's services and to adhere to best practices for all work performed. However, tools or services may affect the serviceability of poorly configured or overextended systems or services. It is possible that control of DIR Customer's system may be lost. For any testing that DIR may be conducting, DIR endeavors to use the safest methods to compromise DIR Customer's systems; however, DIR Customer should be prepared to restore a damaged system from a recent, acceptable backup within an acceptable time as determined by DIR Customer. During any testing DIR may conduct, DIR will NOT conduct any deliberate Denial-of-Service attack. DIR Customer agrees not to hold DIR liable in the event of any service interruption(s) that may arise as a result of performance of any Services. If either party becomes aware of a service interruption, that party will notify the other party's emergency contact.

1.6 Termination of Services

If DIR Customer terminates certain Services, that it requested and approved, for convenience, DIR Customer shall pay the remaining requisite unrecovered costs that have already been incurred prior to the notice of termination, such unrecovered costs will be calculated in accordance with the relevant DIR Shared Services Contract, SMM, or other DIR Customer approved terms. DIR Customer understands that it may not be able to terminate services or receive any refund of a pre-payment after approving the relevant financial solution.

2. DIR and DIR Customer Responsibilities

2.1 DIR Customer agrees as follows to the extent assessment Services are requested or required:

- a) DIR Customer responses to information requests and artifacts gathering pertinent to this security and risk assessment will be timely;
- b) The artifacts data are reasonably available via interviews and documents review;
- c) DIR Customer will make available the necessary Subject Matter Expert (SME) with required expertise to work with the SCP Assessment Team and will remain available thru the duration of the assessment;
- d) DIR Customer SME will be available when required for interaction with the SCP Assessment Team and that all the interviews will be conducted over the number of consecutive days as established during the project planning and scheduling phase;
- e) DIR Customer is responsible for the coordination and scheduling of resources and providing meeting facilities as necessary;
- f) Deliverables will be complete when DIR Customer has approved in writing that the deliverable meets the acceptance criteria;
- g) All document deliverables must be in formats (hard copy and/or electronic) as specified by DIR Customer. At a minimum, the formats must be in industry-accepted standards (e.g., MS Word, MS PowerPoint MS Project);
- h) DIR Customer will assist with meeting coordination for meetings between DIR Customer Key Personnel and DIR and the Service Provider and other staff to gather requirements and other activities;
- i) DIR may receive final copies of reports if DIR is paying for the assessment.

2.2 Penetration Testing

2.2.1 DIR Customer agrees as follows to the extent penetration testing (“PT”) is requested or required:

- a) SCP may conduct a passive scan to determine the number of live IPs within the Customer designated IP range.
- b) DIR Customer shall not intentionally place an unsecured system or device in the test scope.
- c) If DIR Customer detects SCP testing activities, DIR Customer technical staff shall follow standard operating procedures and policies.

2.3 DIR Customer Compliance

DIR Customer shall comply with all policies, procedures, and processes in the relevant SMM(s) and as provided by DIR.

Amendment to Capital Area Emergency Communications District Interlocal Contract for Geographic Information System Data

The Capital Area Emergency Communications District (“CAECD”) is a regional emergency communications district and political subdivision of the State of Texas organized and operating under Chapter 772, Subchapter G of the Health and Safety Code, as amended. Blanco County (“County” or “the County”) is a Texas County that has agreed to participate in the District as authorized by Chapter 772 of the Health and Safety Code. CAECD and County entered into an agreement on September 17, 2018 under Chapter 791 of the Government Code so that County can participate in CAECD in implementing the Next Generation 9-1-1 emergency communications system in the district. This amendment is authorized under Section 13.3 of the interlocal agreement (ILA).

The purpose of this amendment to the CAECD 9-1-1 GIS ILA with Blanco County is to:

1. Formally identify project representatives for CAECD and County for this ILA who are authorized to make decisions on behalf of each party and identify the process for updating project representatives in the future.
2. Update Section 3.1 of the ILA with respect to contract term.
3. Clarify Sections 2.1, 5.1, and 5.2 of the ILA starting October 1, 2019 and extending to March 31, 2020.

1 Project Representatives and Records Location

1.1 CAPCOG Project Representative

The individual named below is CAPCOG’s Project Representative, who is authorized to give and receive communications and directions on behalf of the CAECD. All communications including all payment requests must be address to the CAPCOG Project Representative or his or her designee. The CAPCOG Project Representative may indicate a designee through an e-mail to County’s Project representative.

Name: Craig Eissler

Phone Number: (512) 916-6184

Title: GIS Program Manager

E-mail: ceissler@capcog.org

Address: 6800 Burluson Road, Building 310, Suite 165, Austin, TX 78744

1.2 County Project Representative

The individual named below is County’s Project Representative, who is authorized to give and receive communications and directions on behalf of County. All communications including all payment requests must be address to the County Project Representative or his or her designee.

Name: _____

Phone Number: _____

Title: _____

E-mail: _____

Address: _____

1.3 Submittal of Payment Requests

Payment requests must be submitted to the CAPCOG Project Representative.

1.4 Designated Location for Records Access and Review

County designates the physical location below for record access and review pursuant to any applicable provision of this contract:

2 Amendments Regarding Contract Term and Cancellation

Section 3.1 of this ILA is amended as follows:

“This contract takes effect on October 1, 2018, and shall continue ~~for a period of two years~~ until March 31, 2020 unless terminated sooner under Section 10, ~~Thereafter, this contract shall automatically renew each year on October 1 until a Party provides written notice of termination to the other Party no less than sixty days prior to the end of the term.~~”

3 Contract Clarification Starting October 1, 2019

As CAPCOG progresses in its preparations to deploy Next-Gen 9-1-1, new tools are going to become available to CAPCOG and County starting October 1, 2019, that will enable CAPCOG and County an enhanced ability to identify and correct errors in the 9-1-1 GIS database. Attachment C, which clarifies the process and expectations starting October 1, 2019, is incorporated into this ILA.

This amendment is executed in duplicate originals.

BLANCO COUNTY, TEXAS

CAPITAL AREA EMERGENCY
COMMUNICATIONS DISTRICT

By: _____

By: _____

Name: Brett Bray

Name: Betty Voights

Title: County Judge

Title: Executive Director

Date: _____

Date: _____

Date of County governing body approval:

Attachment C: Transitional Provisions for 9-1-1 GIS ILA for October 1, 2019 – March 31, 2020

1 Section 2.1.A of ILA

Section 2.1.A of the ILA currently reads as follows:

“Coordinate 9-1-1 GIS activities within the County and municipalities in the County to develop and enhance the 9-1-1 GIS coverage required by Mapped All and the CAPCOG NG9-1-1 Transitional GIS Data Requirements, Attachment B, to this contract. The County must develop, compile and maintain current, seamless countywide coverage for street centerlines, address points, Emergency Service Zones (ESZs) and city limits in both the incorporated and unincorporated areas of the County.”

This shall be clarified to mean that County is the entity with primary responsibility for the quality of the data within its “provisioning boundary” of the 9-1-1 GIS database. The provisioning boundary is defined by the National Emergency Number Association (NENA) as “the authoritative polygon layer that defines the geographic area of 9-1-1 GIS data responsibility.” County’s fulfillment of this role requires that it adheres to specific database standards and best management practices for databases identified in Section 2 of this Attachment C, and a transition workflow cycle identified by CAPCOG’s GIS program in section 7 of this Attachment C.

2 Section 2.1.B of ILA

Section 2.1.B of the ILA currently reads as follows:

“Provide to CAPCOG GIS datasets described in Section 2.1.A that are in accordance with the CAPCOG NG9-1-1 Transitional GIS Data Requirements, Attachment B. This document describes the technical requirements and expectations for GIS data maintenance and monthly submissions.”

This shall be clarified to mean that County is responsible for providing CAPCOG with the 9-1-1-GIS County database within its provisioning boundary described in Section 2.1.A of the ILA in accordance with CAPCOG NG9-1-1 Transitional GIS Data Requirements, Attachment B. This document and associated data model (schema) are based on NENA database standards, in the NENA-STA-006.1-2018 document titled, NENA Standard for NG9-1-1 GIS Data Model.¹ It describes technical requirements for 9-1-1 GIS database management. These standards are continuously evolving and CAPCOG may periodically update the data model (schema) requirements for the region. Currently, GIS databases must include at least the following core data layers:

¹ Available online at: https://cdn.ymaws.com/www.nena.org/resource/resmgr/standards/nena-sta-006_ng9-1-1_gis_dat.pdf (accessed 9/18/2019).

1. Address points,
2. Streets (road centerlines),
3. Emergency service zones (ESZs), and
4. City limit boundaries.

For the purposes of the 9-1-1 GIS database, CAPCOG will maintain the authoritative versions of Provisioning Boundaries, Public Safety Answering Point (PSAP) boundaries, and Emergency Service Boundaries (ESBs) for the region, each of which will be necessary for NextGen 9-1-1. CAPCOG will provide the current versions of these boundaries to County in October 2019. County must inform CAPCOG of city annexations, changes to ESBs, or any other boundary changes that will otherwise affect County's Provisioning Boundary, PSAP Boundaries, or ESBs. Any changes to current boundaries must be agreed upon between CAPCOG, County, and any adjoining data provisioning providers. For any changes to ESBs, County will need to prepare the proposed updated data layers and submit these to CAPCOG. CAPCOG will implement any changes that may be agreed upon, and will provide any updated Provisioning Boundary, PSAP boundaries, and ESB boundaries back to County.

Beginning with data submissions due December 2, 2019, in addition to the core 9-1-1-GIS data mentioned above being submitted, County must also include all three data layers:

1. Provisioning Boundary,
2. PSAP Boundary, and
3. ESBs.

In October 2019, CAPCOG will send County a guidance document further describing the expectations for the Provisioning Boundary, PSAP Boundaries, and ESBs, as well as related GIS data.

3 Section 2.1.C of the ILA

Section 2.1.C of the ILA currently reads as follows:

"Submit by the first business day of each month to CAPCOG's GIS Department a copy of updated GIS datasets for street centerlines, address points, ESZ boundaries, and city limit boundaries. All files submitted to CAPCOG must be in ESRI File geodatabase format, and must be in a common projected coordinate system. CAPCOG agrees to perform quality assurance/quality control procedures through the 5th business day of the month, including any coordination necessary with the County that may involve the County making corrections to mandatory components of their work – See Attachment B requirements. By the 7th business day of the month, CAPCOG will begin pushing the updated/corrected GIS datasets to the mapping servers designated by CAECD. It is expected that by the 9th business day of each month the GIS datasets will be updated."

This shall be clarified to mean that County is responsible for the currency and accuracy of its provisioning boundary of CAPCOG's 9-1-1 GIS database, and that in order for this to occur, County must

follow a workflow cycle specified by CAPCOG’s GIS program in a timely and thorough manner. At a minimum, County is required to perform quality control checks using ArcGIS and the specialized tools in the software (i.e. topology), and adhere to the workflow identified in Section 7 of this Attachment C. Ideally, County will enhance this system with additional quality control methods and processes beyond those required in this contract.

CAPCOG will serve as the regional quality assurance workflow coordinating entity and the secondary data quality control checkpoint. CAPCOG’s role will be limited to verifying data quality using the same tools shared with the County to collaboratively identify or explain errors.

4 Section 2.1.D of the ILA

Section 2.1.D of the ILA currently reads as follows:

“Enter into contracts for joint data development and information sharing among the County, cities, central appraisal district, and other public entities and private interests located within the County so as to enhance the effectiveness of emergency service delivery related to 9-1-1 GIS coverage. If the County is unable to acquire any required Mapped ALI GIS data, as described in Section 2.1.A, from one of the entities listed above, then County must develop it independently.”

This shall be clarified to mean that the County is responsible for all data within its provisioning boundary, and that it is the County’s responsibility to ensure that any data submitted to it by any third party must also meet all of CAPCOG’s data standards, not just data in unincorporated areas. Therefore, the County’s collaboration with cities is imperative.

5 Sections 2.1.F and 2.1.I of the ILA

Section 2.1.F of the ILA reads as follows:

“Resolve conflicts and problems related to the 9-1-1 GIS data maintained by County. If any issue regarding the GIS data arises which the County cannot resolve on its own, the County must contact CAECD within two business days in order to determine the best course of action to resolve the issue.”

Section 2.1.I of the ILA reads as follows:

“Resolve any discrepancies between GIS datasets as determined necessary by CAPCOG through its regular validation testing, in a timely fashion. Upon correction of any identified errors, resubmit the revised GIS datasets to CAPCOG in a timely fashion.”

Section 2.1.F of the ILA shall not be construed as shifting the responsibility for resolving conflicts and problems related to the 9-1-1 GIS data from the County to CAPCOG. While CAPCOG GIS staff will continue to provide technical assistance to County Project Representatives in helping them identify the

best way to resolve conflicts and problems, this assistance shall not extend to actually performing the work necessary to correct these errors.

Section 2.1.1 of the ILA shall be construed as requiring resolution of both “new” and “legacy” errors, as described below:

- A “**new error**” is any error that occurs for the 1st time in the County’s monthly 9-1-1 GIS Database Update
- A “**legacy error**” is any error in the County’s 9-1-1 GIS Database Update that was also present in its previous 9-1-1 GIS Database Update

CAPCOG estimates that approximately 90% of the errors in the current 9-1-1 GIS database are “legacy” errors. CAPCOG’s current GIS database structure cannot directly differentiate between these two error types, but starting October 2019, the database updates must include updated ‘Last Modified’ date fields as per database format guidelines described in Attachment B that will enable identification of errors that recur in subsequent database updates. If the ‘Last Modified’ date field is not known, or is otherwise null, leave the value null.

Global Unique IDs (GUIDs) will also be required as identified in Section 7 of this Attachment C.

Starting with CAPCOG’s performance report to the County for the November 2019 data submission, errors will be identified as new errors or legacy errors based on whether the error was also identified in the report for the October 2019 database update.

All errors are categorized as “critical” (which MUST be fixed), “significant,” and “other.”

- **Critical Errors:** Errors found by the AT&T/Intrado Enterprise Geospatial Database Management System (EGDMS) QC software that cause, or have a potential of causing, a critical fault in the routing of a 9-1-1 emergency service request call to the correct PSAP
 - Data with critical errors will NOT be uploaded to the Next-Gen 9-1-1 system
- **Significant Errors:** Errors found by the GeoComm Data Hub that cause, or have a potential of causing, a critical fault in Computer Aided Dispatch (CAD) mapping platforms or other related systems
- **Other Errors:** Errors that do not fall under the above categories
- All “new errors” identified as “critical errors” in the November 2019 update, or any subsequent update, are expected to be resolved prior to the next monthly update
- “**Critical error rate**” is defined as being the total number of “critical” errors divided by the total number of address points within the County’s provisioning boundary. Note that this ratio is used as a way to normalize the number of errors relative to each county’s population.
- During this transition period, County MUST make progress each month in reducing the overall critical error rate as identified by EGDMS for data within its provisioning boundary.
- It is CAPCOG’s goal that by March 31, 2020, County will have a “critical” error rate of no more than 1%.
- In January 2020, CAPCOG will conduct an extensive performance review in order to assess the County’s progress in working towards this goal. CAPCOG will work with the County from January through March to resolve any critical errors remaining in the January 2, 2020, 9-1-1 GIS Database Update.

6 Section 5 of the ILA: Performance Reports

Section 5.1 of the ILA states the following:

“CAECD agrees each quarter to distribute electronically a performance report to the County GIS Coordinator.”

Section 5.2 of the ILA states the following:

“County agrees to address errors identified in the performance reports.”

Section 5.1 of the ILA shall be clarified to mean that County has access to the quality control tools to generate the performance reports themselves. However, starting on the 6th business day of each month, CAPCOG’s Project Representative or a designee will begin compiling a comprehensive performance report of “critical”, “significant, and “other” errors as identified by EGDMS and Data Hub, as well as other performance criteria described in Section 7 of this Attachment C. CAPCOG will distribute the performance report to County’s Project Representative at least 10 business days prior to the end of the month (rather than just once a quarter), beginning in November 2019. Section 5.2 shall be clarified as requiring County to address those errors as described above.

7 Transition Workflow Cycle

CAPCOG has developed a workflow cycle for the October 1, 2019 – March 31, 2020, transition period in an effort to establish a process by which County will be expected to not only provide CAPCOG with 9-1-1 GIS data as it traditionally has, but to also begin identifying and correcting 9-1-1 GIS data errors as referenced in Section 2.1.1 of the ILA through self-checks and utilization of specialized QC software provided by CAPCOG in order to get County’s overall critical error rate to no more than 1% by March 31, 2020. The QC software that CAPCOG will provide to County are:

- AT&T/Intrado Enterprise Geospatial Management System (EGDMS)
 - EGDMS is a cloud-based QC platform that will be used for identifying critical errors and will ultimately supply 9-1-1 GIS data to CAPCOG’s Next-Gen 9-1-1 system within the next year
- GeoComm Data Hub (Estimated November 2019)
 - Data Hub is a cloud-based QC platform that will be used to identify “significant” and “other” errors

During this transition period, CAPCOG will provide to County all necessary documentation, data, and information in order to allow County adequate time to prepare 9-1-1 GIS data layers for upload to their EGDMS account as well as Data Hub when it becomes available. User guides detailing QC software functionality and expectations, as well as, 9-1-1 GIS errors will be provided to County by CAPCOG.

During this transition period, County must also create Globally Unique IDs (GUIDs) for all data in each of the required data layers, beginning with the data update due November 1, 2019. GUIDs are required by NENA in a Next-Gen 9-1-1 system in order to allow for detection of changes in data over time. In

October 2019, CAPCOG will provide County with a guidance document (referenced earlier) that will include instructions on how to create GUIDs.

County Project Representative will be required to participate in training opportunities for EGDMS and Data Hub as specified by CAPCOG. County Project Representative should also have those who will work with 9-1-1- GIS data attend training sessions. Training sessions for these QC systems will include extensive information about how to configure and use each platform. It is ultimately County's Project Representative's responsibility to ensure that all of County's staff working with 9-1-1 GIS data are adequately trained in the use of these tools.

The following describes some of the key features of the timeline and process that will be followed under the contract during this transition period as a modification to the timeline and process described in Section 2.1.C of the ILA:

- County will continue to update the 9-1-1 GIS database within its provisioning boundary and submit data to CAPCOG on the 1st business day of each month for upload to the PSAP servers for October (due October 1, 2019) and November (due November 1, 2019).
- Starting with the database update due on December 2, 2019, and on the 1st business day of the month thereafter, County must submit the same data provided to CAPCOG to EGDMS on the same business day as these data are submitted to CAPCOG. County's EGDMS account is currently available for use and, upon notification by CAPCOG's Project Representative of operational functionality of the system, County is encouraged to upload new data continuously as it becomes available before this submission deadline, and use information from the system to correct errors. These requirements will also apply to Data Hub submissions, upon notification by CAPCOG's Project Representative of operational functionality of that system.
- County must retrieve errors identified by these systems and work to resolve them prior to the next submission of data. At a minimum, County must work to resolve all new critical errors within this time frame.
- The database will be considered "final" for each month as of 5:00 pm on the fifth business day of the month.
- On the 6th business day of the month, CAPCOG will begin compiling a comprehensive performance measure report that will contain, at a minimum, one or more of following metrics:
 - "Critical" error reports as delivered by the EGDMS;
 - "Significant" and "Other" errors as delivered by the Data Hub;
 - Percent change in error counts;
 - Timeliness of data submission;
 - "New" data and "Legacy" data counts over past month; and
 - Use of "Last_Modified" date field.
- By the 10th business day prior to the end of the month, CAPCOG will supply this performance report to County Project Representative.

Dates described in this contract are based on CAPCOG's calendar, which will be provided to County. The following table summarizes the milestones during this transition period:

Table 1. 9-1-1 GIS Key Milestones October 1, 2019 - March 31, 2020

Milestone	October	November	December	January	February	March
Database Update due to CAPCOG	10/1/2019	11/1/2019	12/2/2019	1/2/2020	2/3/2020	3/2/2020
Database Update Submitted to EGDMS and DataHub	n/a	n/a	12/2/2019	1/2/2020	2/3/2020	3/2/2020
Database Update Finalized	10/7/2019	11/7/2019	12/6/2019	1/8/2020	2/7/2020	3/6/2020
CAPCOG Pushes Database to PSAP	10/9/2019	11/11/2019	12/10/2019	1/10/2020	2/11/2020	3/10/2020
Database Available at PSAP	10/11/2019	11/13/2019	12/12/2019	1/14/2020	2/13/2020	3/12/2020
CAPCOG Distributes Performance Report	10/18/2019	11/14/2019	12/16/2019	1/16/2020	2/17/2020	3/18/2020



Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: County Clerks Office

Name of Officeholder: Laura Walla

Mailing Address: P.O. Box 65

City: Johnson City, TX ZIP code: 78036

Business email: CountyClerk@co.blanco.tx.us Phone: (830) 868-7357

Yes Please subscribe me to The Texas Record for news and training information: https://www.tsl.texas.gov/sirm/blog/

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, (please check one)

Yes will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.

No designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).

County RMO Name and Title:

County RMO Signature:

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems experienced in common by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Schedule CC (Records of County Clerks) | <input type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input checked="" type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: LAURA WALLA

RMO Signature: *Laura Walla* Date: 11/21/19

Part 4: Acceptance by Texas State Library and Archives Commission (internal use only)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



SLRM
STATE AND LOCAL
RECORDS
MANAGEMENT

Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: BLANCO COUNTY TAX ASSESSOR-COLLECTOR

Name of Officeholder: KRISTEN SPIES

Mailing Address: P O BOX 465

City: JOHNSON CITY ZIP code: 78636

Business email: KSPIES@CO.BLANCO.TX.US Phone: 830.868.7178

Please subscribe me to The Texas Record for news and training information: <https://www.tsl.texas.gov/slrmblog/>

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, *(please check one)*

- will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.
- designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).
 - County RMO Name and Title: _____
 - County RMO Signature: _____

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems experienced in common by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

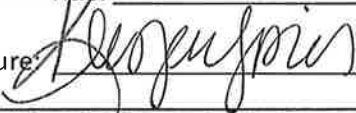
Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input checked="" type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: KRISTEN SPIES, BLANCO COUNTY TAX ASSESSOR-COLLECTOR

RMO Signature: 

Date: 11.20.19

Part 4: Acceptance by Texas State Library and Archives Commission (internal use only)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: Blanco County Sheriff's Office

Name of Officeholder: Don Jackson

Mailing Address: 400 U.S. HWY 281 South

City: Johnson City

ZIP code: 78636

Business email: djackson@co.blanco.tx.us

Phone: 830-868-7104 Ext 302

Please subscribe me to The Texas Record for news and training information: <https://www.tsl.texas.gov/slr/blog/>

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, *(please check one)*

- will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.
- designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).
 - o County RMO Name and Title: _____
 - o County RMO Signature: _____

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems experienced in common by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input checked="" type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: Blanco County Sheriff Don Jackson

RMO Signature:  Date: 11-19-19

Part 4: Acceptance by Texas State Library and Archives Commission (*internal use only*)
This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: Blanco County Attorney's Office

Name of Officeholder: Deborah Earley

Mailing Address: P.O. Box 471

City: Johnson City ZIP code: 78636

Business email: d.earley@co.blanco.tx.us Phone: 830-868-4447

Please subscribe me to The Texas Record for news and training information: <https://www.tsl.texas.gov/slr/blog/>

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, *(please check one)*

- will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.
- designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).
 - o County RMO Name and Title: _____
 - o County RMO Signature: _____

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems experienced in common by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input checked="" type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: _____

RMO Signature: _____ Date: _____

Part 4: Acceptance by Texas State Library and Archives Commission (*internal use only*)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____

COPY

BLANCO COUNTY REQUEST FOR A LINE-ITEM TRANSFER

DATE: 10/28/19

TO: HONORABLE COMMISSIONERS COURT OF BLANCO COUNTY, TEXAS

FROM: LAURA WALLA

DEPARTMENT COUNTY CLERK

I SUBMIT TO YOU FOR YOUR CONSIDERATION, THE FOLLOWING LINE ITEM TRANSFERS:

FUND	LINE ITEM DESCRIPTION	LINE ITEM #	AMOUNT
FROM: <u>VITAL STATISTICS</u>	<u>CASH BANK</u>	<u>28-100-125</u>	<u>\$1040⁰⁰</u>
TO: <u>VITAL STATISTICS</u>	<u>EXPENSES</u>	<u>28-400-100</u>	<u>\$1040⁰⁰</u>

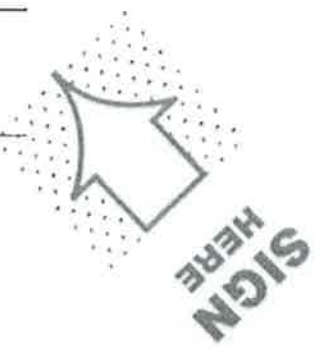
Reason for request:
Due to demand for birth/death certificates.

Note: This change is the budget for county purposes is in accordance with 111.011 Changes in Budget for County Purposes" of the Local Government Code.

Laura Walla
Department Head Signature

Attest: County Clerk
(if Commissioners' Court Action)

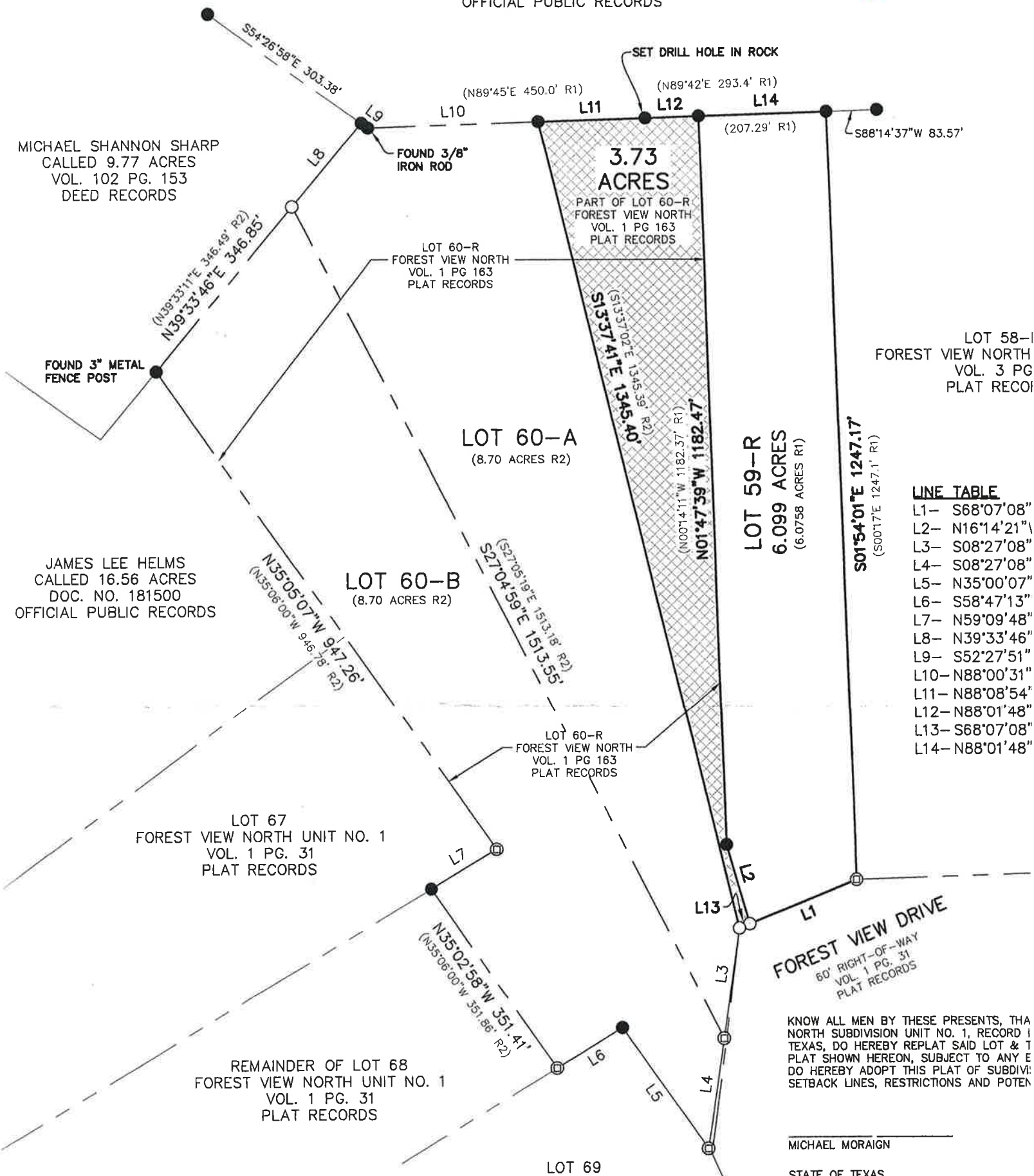
Co Judge/Commissioners' Court Approval
(as needed)



INTO LOT 59-RR

CICERO A. RUST, III
VOL. 151 PG. 78
OFFICIAL PUBLIC RECORDS

before



MICHAEL SHANNON SHARP
CALLED 9.77 ACRES
VOL. 102 PG. 153
DEED RECORDS

JAMES LEE HELMS
CALLED 16.56 ACRES
DOC. NO. 181500
OFFICIAL PUBLIC RECORDS

LOT 58-I
FOREST VIEW NORTH
VOL. 3 PG
PLAT RECOI

LINE TABLE

L1-	S68°07'08"
L2-	N16°14'21"
L3-	S08°27'08"
L4-	S08°27'08"
L5-	N35°00'07"
L6-	S58°47'13"
L7-	N59°09'48"
L8-	N39°33'46"
L9-	S52°27'51"
L10-	N88°00'31"
L11-	N88°08'54"
L12-	N88°01'48"
L13-	S68°07'08"
L14-	N88°01'48"

KNOW ALL MEN BY THESE PRESENTS, THA
NORTH SUBDIVISION UNIT NO. 1, RECORD I
TEXAS, DO HEREBY REPLAT SAID LOT & I
PLAT SHOWN HEREON, SUBJECT TO ANY E
DO HEREBY ADOPT THIS PLAT OF SUBDIVI:
SETBACK LINES, RESTRICTIONS AND POTEN

MICHAEL MORAIGN
STATE OF TEXAS

SETBACKS, EASEMENTS, COVENANTS, ENCUMBRANCES, ZONING OR LAND USE REGULATIONS MAY NOT BE SHOWN HEREON. THE SURVEYOR DID NOT COMPLETE AN ABSTRACT OF TITLE.
3) ADJOINERS ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY.

CICERO A. RUST, III
VOL. 151 PG. 78
OFFICIAL PUBLIC RECORDS

after

EL SHANNON SHARP
PLED 9.77 ACRES
VOL. 102 PG. 153
DEED RECORDS

AMES LEE HELMS
PLED 16.56 ACRES
DOC. NO. 181500
OFFICIAL PUBLIC RECORDS

FOREST VIEW
CO COUNTY,
WITH THE
TED. COUNTY,
EASEMENTS,

REMAINDER OF LOT 68
FOREST VIEW NORTH UNIT NO. 1
VOL. 1 PG. 31
PLAT RECORDS

LOT 69
FOREST VIEW NORTH UNIT NO. 1
VOL. 1 PG. 74

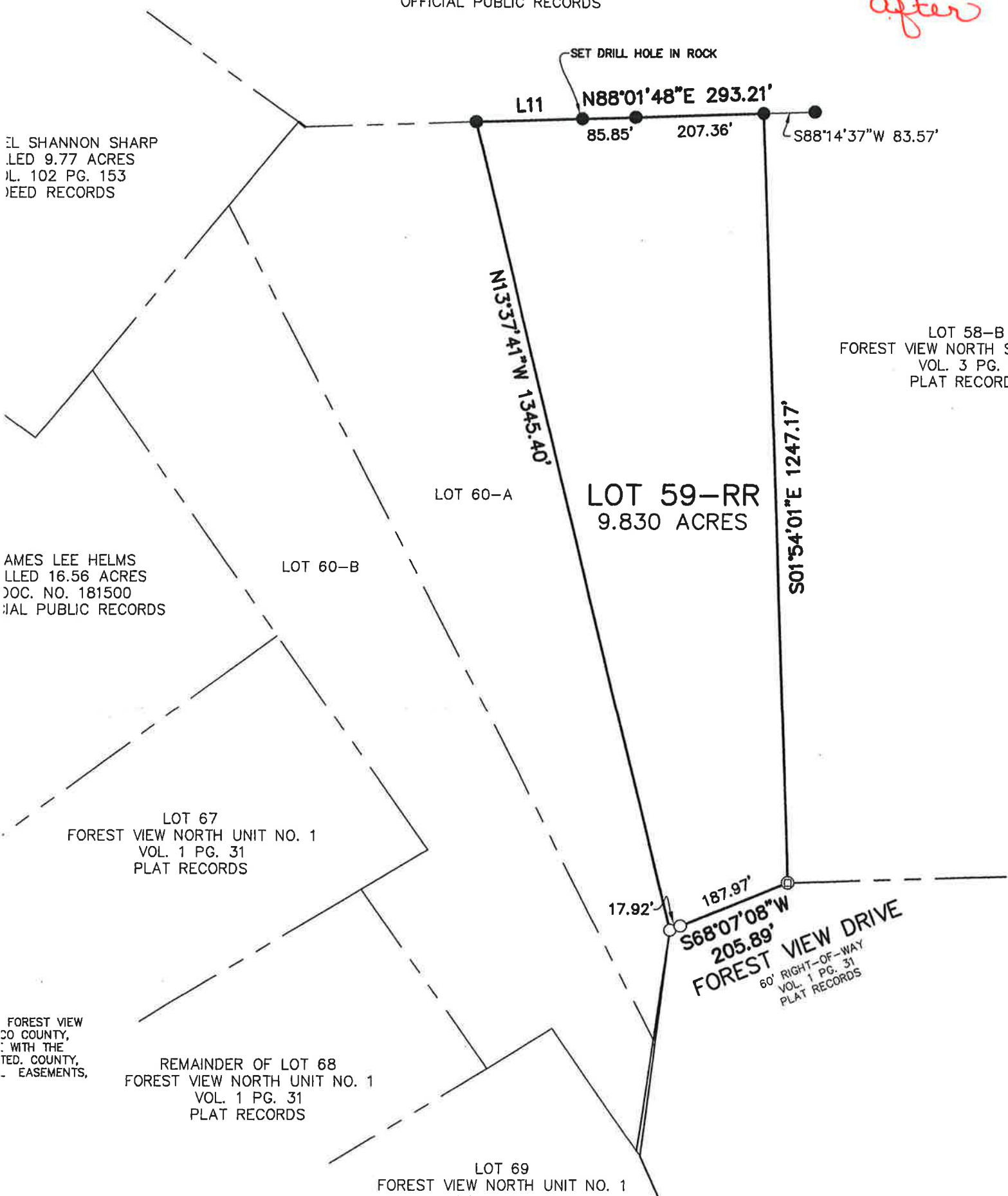
LOT 67
FOREST VIEW NORTH UNIT NO. 1
VOL. 1 PG. 31
PLAT RECORDS

LOT 60-B

LOT 60-A

LOT 59-RR
9.830 ACRES

LOT 58-B
FOREST VIEW NORTH SUB
VOL. 3 PG. 1
PLAT RECORDS



SET DRILL HOLE IN ROCK

L11

N88°01'48"E 293.21'

85.85'

207.36'

S88°14'37"W 83.57'

N13°37'41"W 1345.40'

S01°54'01"E 1247.17'

17.92'

187.97'

S68°07'08"W
205.89'

FOREST VIEW DRIVE
60' RIGHT-OF-WAY
VOL. 1 PG. 31
PLAT RECORDS

RESOLUTION of Blanco County authorizing the filing of a grant application with CAPCOG for the FY 2020 – 2021 SOLID WASTE GRANT PROGRAM

Resolution of Blanco County authorizing the filing of a grant application with the Capital Area Council of Governments (CAPCOG) for a regional solid waste grants program grant; authorizing Commissioner Paul Granberg, Precinct 4, to act on behalf of Blanco County in all matters related to the application; and pledging that if a grant is received, Blanco County will comply with the grant requirements of CAPCOG, the Texas Commission On Environmental Quality (TCEQ), and the State of Texas.

Whereas, CAPCOG administers solid waste grant funds provided by TCEQ for implementation of the COG's adopted regional solid waste management plan; and

Whereas, Blanco County, in the State of Texas, is qualified to apply for grant funds under the Request for Applications.

Now, therefore, be it resolved by Blanco County in Johnson City, Blanco County Texas;

1. That Paul Granberg, Precinct 4 Commissioner, is authorized to request grant funding under the CAPCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Blanco County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, Blanco County will comply with the grant requirements of CAPCOG, the TCEQ, and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

Passed and approved by the Commissioner's Court in Johnson City, Blanco County, Texas, on this the 26 day of November, 2019.

Brett Bray, Blanco County Judge

Attest: Laura Walla, Blanco County Clerk

Date

Date